

Olean City School District  
Building and Grounds Committee  
Tuesday, January 16, 2018  
410 West Sullivan Street  
High School Board Room  
12:00 p.m.

Present:	Jim Padlo	Rick Moore
	Frank Steffen, Jr.	Janine Fodor
	Kathy Elser – via phone	Mark Huselstein
	Vicki Zaleski-Irizarry	

#### Lighting in the 4th Street parking lot

- Mark contacted the utility company
- Utility company will install lighting
- District pays monthly utility bill

#### Bus loop at East View

- SEQRA would be required due to nearby wetland
- Several loop options discussed
- Mark/Rick to get previous designs and have Campus present at the next meeting

#### Revamping lighting, sound, and physical updating to the auditorium

- Kathy noted that a few summers ago the lighting, sound system, and curtains were replaced
- Kathy to contact Nick Patrone to discuss his wish list items
- New seating is a priority

#### Summer usage of facilities

- 4<sup>th</sup> Street parking lot will be used for capital project staging
- High School and East View work will begin this summer
- Summer school and STAR program to be held at OIMS
- Next summer the OIMS parking lot and sidewalks will be redone
- Washington West construction to be done next summer
- Due to the construction, BOCES will not be able to utilize either OIMS or WW summer 2019 for its summer school program

#### Fee facility usage increase recommendation from Kathy

- Kathy noted that fees were increased in 2015
- Most organizations that use district facilities do when cleaning staff is on the clock
- Events that are held when staff is not on the clock are charged for staff time, etc.
- Kathy will email the Facility Use form to committee

#### Other

- Summer Projects (17/18 & 18/19) – list from Mark to be emailed to committee; Mark to share the list with building principals as well
- Principal Wish List – Kathy to compile and share with committee

Meeting adjourned at 12:50 pm

Next Meeting: February 13, 2018

